

Перекладено з української мови.
Оригінал Наказу ректора «Щодо
створення університетської комісії з
етики та управлінням конфліктами»
розміщено за посиланням
<http://surl.li/obyk>



Ministry of Education and Science of Ukraine

**SUMY STATE UNIVERSITY
ORDER**

09 July, 2019

Sumy

No 0522-I

Re: The creation
of the university's Ethics
and Conflict Management Committee

{With changes made by the Rector's Order No 0306-I dated April 01, 2020}

Sumy State University (hereinafter - SumDU, the University), in accordance with the current legislation, implements the approved policy to ensure compliance with academic integrity, as well as introduces transparent procedures for reviewing violations of academic integrity and ethics of academic relations (hereinafter - academic integrity) with the subsequent involvement of violators to academic and/or other types of responsibility.

The university has established a labor dispute review board, which is responsible for reviewing and pre-trial resolution of disputes arising under labor law. However, modern practice of corporate governance involves the existence in the organization of the commission authorized to consider non-labor disputes, in particular, for the university, it is a question of relationships and conflicts arising in the implementation of educational, scientific, pedagogical, scientific and technical activities between all categories of university employees, applicants for higher education and other persons.

On February 21, 2019, the Academic Council decided to approve the "Regulation on Academic Integrity and Ethics of Academic Relations at Sumy State University" (hereinafter - the Regulation), which at the systemic level determines the mechanisms for observing academic integrity.

Considering the above, in pursuance of Art. 42 of the Law of Ukraine "On Education" and paragraph 2 of the Regulation, which determines the need to create a commission at the university level with the performance of a control function for the observance of academic integrity and with the granting of powers to identify, establish and consider the facts of violation of academic integrity and make decisions on the type of responsibility to be applied to individuals who violate the norms of academic integrity.

I HEREIN ORDER:

1. To establish the Ethics (Integrity) and Conflict Management Commission (hereinafter – the Commission) at the university, which is to include on a permanent basis:
 - First Vice-Rector, an authorized person for the prevention and detection of corruption at the university, V.D. Karpusha with the assignment of the duties of the Head of the Commission;
 - Head of the Unit for Promotion of Academic Integrity A.E. Artiukhov, assigning him the duties of Deputy Head of the Commission;
 - Director of the Department for Human Resources and Staff Development D.L. Tsyganiuk assigning him the duties of Deputy Head of the Commission;
 - Vice-Rector for research A.M. Chornous;
 - Head of the Department of Finance and Entrepreneurship V.M. Boronos;
 - Head of the Department of Applied Hydro-Aeromechanics I.O. Kovalev;
 - Head of the Department of Economic Cybernetics O.V. Kuzmenko;
 - Head of the Department of Applied Mathematics and Complex Systems Modeling O.V. Lysenko;
 - Head of the Department of Pathological Anatomy A.M. Romanyuk;
 - Head of the Department of Psychology, Political Science and Socio-Cultural Technologies N.D. Svitailo;
 - Professor of the Department of Criminal Law and Judiciary V.V. Sukhonos
 - Head of the representative body of trade unions of SumDU V.O. Borovyk;
 - Acting Head of the Legal Department N.Yu. Zaika.
2. The Commission in its activities shall be guided by the Regulations, the Code of Academic Integrity of SumDU and other national and internal university regulatory documents.
3. To authorize the Commission, in addition to the consideration of conflicts related to violations of academic integrity and academic ethics, to consider conflicts in the following areas:
 - observance of the rights and responsibilities of participants in the educational process during the implementation of educational activities (except for labor disputes);
 - violation of the rights and freedoms of participants in the educational process in the field of gender equality, discrimination on the grounds of race, nationality, color, sex, sexual orientation and / or other characteristics;
 - manifestations of bullying, sexual harassment and other types of harassment;
 - compliance with the code of corporate culture;
 - all other areas where there is a need to resolve conflicts that cannot be resolved at the local level.

{Item 3 in the wording of the Rector's Order No 0306-I dated April 01, 2020}

4. To establish that participants in the educational process who became participants or witnesses of the conflict may notify the Commission of the conflict in any way of their choice. Anonymous reports are considered by the Commission subject to the provision of photographic, audio or video evidence of the conflict. The Commission within one week from the date of receipt of a conflict report shall

review it and inform the parties concerned of the decision taken. This period may be extended if it is necessary to collect additional information or documents, of which the Commission informs the parties to the conflict. All information provided by participants in the conflict is confidential and is not subject to public disclosure, except in cases where such information may violate the rights and/or freedoms of other participants in the educational process.

{Item 4 in the wording of the Rector's Order No 0306-I dated April 01, 2020}

5. Depending on the specifics of the issue under consideration, if necessary, by a written order of the Head of the Commission, to introduce additional members from the staff of SumDU and/or representatives of SumDU student self-government bodies (in case of consideration of violations of academic integrity by applicants for higher education studying at SumDU). If necessary, representatives of domestic and foreign organizations (universities, scientific institutions, enterprises, etc.) should be included in the Commission (with their consent).
6. The conclusions of the Commission should be drawn up in the appropriate minutes and submitted for consideration to the Rector, who makes the final decision based on the results of consideration of the violation.
7. General control over the implementation of the order to assign to the First Vice-Rector Karpusha V.D.
8. The Head of the Documentation Management and Control Department should bring this order in electronic form to the Vice-Rectors, Heads of structural subdivisions of the general university, Directors of institutes, Deans of faculties and Heads of departments.